



FloridaNet Executive Committee Meeting

2/24/15

The FloridaNet Executive Committee had a meeting on February 24, 2015 online. The following members and guests participated:

| Name | Affiliation |
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| EXECUTIVE COMMITTEE | |
| Terry L. Rhodes, Chair | FL Department of Highway Safety & Motor Vehicles |
| Eric Larson (for Jason Allison) | Florida Agency for State Technology |
| Josh Mindick (for Daniel Alexander) | Florida Police Chiefs Association/Boca Raton PD |
| Greg Rubin | Miami-Dade Fire Rescue |
| Donna Uzzell, Homeland Security Advisor | Florida Department of Law Enforcement |
| Bobby Brown, Tribal Representative | Seminole Tribe of Florida |
| Steve Casey | Florida Sheriffs Association |
| Mike McHargue | Florida Department of Health |
| Greg Holcomb, Technical Committee Chair | Lake County Public Safety |
| Sherri Martin | Florida Department of Economic Opportunity |
| Mike Sole, Private Sector | Florida Power & Light |
| Phil Royce (for Charles Hagan) | Florida Department of Emergency Management |
| Joe Nelson, Ex Officio | Florida EMS Advisor |
| Dr. Peter Pappas, Ex Officio | Health-First, Holmes Regional Medical Center |
| John Wilgis, Ex Officio | Florida Hospital Association |
| OTHERS | |
| Larry Gowen, FloridaNet Director | FL Department of Highway Safety & Motor Vehicles |
| Ryan Burchnell, Major | FL Department of Highway Safety & Motor Vehicles |
| Carl R. Fortner, Technical Committee | Bay County Sheriff's Office |
| Richard Steiner, Technical Committee | Orange County |
| Paul Steinman | Florida Department of Transportation |
| Amy Serles | FL Department of Highway Safety & Motor Vehicles |

Called to order at 10:37am.

The following topics were discussed:

1. Executive Committee Replacements
2. Contract Vehicle Data Collection Pilot Update
3. Status update on mapping tool
4. Spring Workshops
5. Around the table
6. Action Items



1. Executive Committee Replacements

Stacy Arias, who previously worked for Florida Department of Management Services (DMS), now works for Florida Department of Corrections (DOC) so she will no longer serve on the Executive Committee (EC). John Ford, DMS, has been nominated and was voted unanimously in as her replacement.

Charles Hagan, Florida Division of Emergency Management (DEM), has nominated Phil Royce to replace him on the EC. The EC voted unanimously to approve.

2. Contract Vehicle Data Collection Pilot Update

Key Findings and Lessons Learned:

- Over 200 sent, 98 started, 62 completed. We found that we got ahead of ourselves. We confused responders by asking for contacts and then sending the survey on the heels of that. There were a lot of incompletes. *Recommended: Communicate requirements early. Send an email prior to releasing survey letting them know a survey is forthcoming, and what will be requested, so they can find the information.*
- Sending dedicated email link to do survey and to gauge results was not as good as the web link from the FloridaNet.gov website. *Recommended: Use the web link only.*
- Concerning the email contact lists, thanks goes to Deshawn McCall and Amy Serles for their work to update the lists
- *Recommended: Regional review of the data to eliminate any duplicate data or false data.*
- Results of survey:
 - o Most were from local government and fire service
 - o Most use 2 carriers or more, top reasons: coverage/reliability
 - o Most use 2 or more devices, top 3 reasons – texting, Computer Aided Dispatch (CAD), Automatic Vehicle Location (AVL)

Results will be posted online and sent to the EC.

Next steps:

- Get approval from the EC to move ahead with survey
- Outline to the EC what we want to do
- Meet with state Interoperability (I/O) chairs to get regional Single Point of Contacts (SPOC) briefed
 - o Vic Thomas, Florida Highway Patrol (FHP), could possibly set up briefing meetings
- Release survey to entire state for a month or two
- 15-day follow up
- Review data with regions
- Schedule follow up meeting with the EC to review findings
 - o Latter part of 2nd quarter, late May or June



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- Review findings with Domestic Security Oversight Council (DSOC)
 - o June
 - Release to FirstNet

In addition, Greg Holcomb will brief the State Working Groups (SWG) in April. Larry Gowen added as Ex Officio of SWG. Donna Uzzell will tell Joyce to put a placeholder on the agenda of the DSOC/SWG meeting.

The EC voted unanimously to go statewide with survey.

3. Status update on mapping tool

CASM NextGen (Communications Asset Survey and Mapping Next Generation) is owned and operated by the Office of Emergency Communications (OEC) under Department of Homeland Security (DHS), currently used as a Land Mobile Radio (LMR) tool and available to public safety organizations. There is a lot of overlap of data and a lot of potential for Long Term Evolution (LTE) data but the data needs to be refreshed. It is up to local entities to keep it up to date, but there are usual concerns over why responders do not currently use the tool. It is either “I don’t update it because I don’t have the resources, or “I don’t use it because there’s no up to date data.” We believe there is an opportunity to refresh this tool that already exists rather than build it from scratch. We would work with OEC to suggest layers to add and use this tool as part of our spring workshops. Our biggest challenge was to either find a tool which has finite finds or saddle public safety with the cost later on down the road. Another asset of this tool is since it is under OEC/DHS, there is protection of public safety sensitive data.

Essentially, CASM NextGen is the visualization of a collection of communication assets across the state for public safety. Currently, there is a lot of data missing from the map. There is a lot of potential with this tool and since it is already stood up, then all we have to do is enter data.

Originally, Tampa Bay Regional Planning Council was going to help build our GIS mapping tool, but rather than use our grant dollars to build something from scratch we would use this. Then just add to it the FirstNet and FloridaNet layers. It secures data to Federal Freedom of Information Act (FOIA) laws. We will basically be leveraging something that is already there.

Does the framework support that which FirstNet needs? Firstnet has not defined that yet and we are probably ahead of the game. We asked during consultation what tool was recommended and they did not say. Florida wants to be the leader by using CASM NextGen and create the standard.

Is FirstNet comfortable populating the tool with private infrastructure? We are not sure, but will bring up on Friday’s meeting, since it is not clear on private-public side. If Florida chooses not to go down the path of the Federal plan and build our own, are we hamstrung by using a federal tool? It would be beneficial to try and look as many steps ahead.



CASM been around since approximately 2004 and has gone through several evolutions. It is an LMR system and the challenge has been keeping data current. NextGen is the newest release of CASM and it is set up to add to different layers. DHS has been promoting it so why wouldn't we use it? It could be a value. Originally, it was created as an I/O tool with contact lists, but it has a lot of ancillary advantages. If DHS and FirstNet decide to use this tool, then we will be ahead of the game.

If necessary, we could extract the data after the plan goes to the governor, and use the data to create our own tool, since it is still our data. For now, OEC acts as the host and offers protection and we decide who to share our data with.

Can a private sector utility provider be granted access to CASM NextGen? Participants will have to go through DEM to get access. It is governed by public safety and admin can see everything.

CASM NextGen is not going to meet all of our needs but could get us there sooner rather than later. It probably does not have all fields that we want, but maybe we can get them added. Director Rhodes reached out to Director Hewitt (OEC) and we have a commitment from OEC to build layers but we are waiting on FirstNet for data collection requirements.

Using CASM might be better to use rather than something built with the State and Local Implementation Grant Program (SLIGP) funds. If it seems like SLIGP funding is being used for opt out option then it will get shut down. SLIGP funds are being used for data collection and not tool. Legislation basically says that if we use SLIGP funds and do not choose the Opt-In Option, then they will take away the money.

The EC voted unanimously to move forward with using the CASM NextGen tool.

4. Spring Workshops

Content/scope will be data collection workshops. We will be working with the Technical Committee (TC) moving forward. Last year, the workshops were one-way workshops, just informational. This time they will be more interactive, talk about CASM, its use and where the needs are. It might be beneficial to hire a contractor to do the data collection for Phase 2. We will be looking for passionate communications gurus to assist us moving forward. This should be coordinated with SWG meetings. It was recommended that we reach out to I/O and locals rather businesses to assist with data collection since they understand and are within the public safety community.

5. Around the table

Phil Royce – If anyone needs a CASM refresher, then you can give him a call.

Mike Sole – Would prefer to be better informed before voting. CASM NextGen is probably the right call but he is a little hesitant moving forward. *Recommended: Give more information to the EC to make better informed vote.*



Bobby Brown – Does he need to go through his local I/O chair to get access to CASM? Phil Royce– fill out form on CASM online. *Recommended: Tribes need there their own regional chair, their own access.*

6. Action Items

- **Contract Vehicle Survey**
 - Get approval from the EC to move ahead with survey
 - Outline to the EC what we want to do
 - Meet with state I/O chairs to get regional SPOC briefed
 - Vic Thomas, FHP, could possibly set up briefing meetings
 - Greg Holcomb, brief SWG (April)
 - Donna Uzzell, ask Joyce to put placeholder for DSOC/SWG meeting
 - Communicate requirements early. Send an email prior to releasing survey letting them know a survey is forthcoming, and what will be requested, so they can find the information. Use the web link only
 - Release survey to entire state for a month or two
 - 15-day follow up
 - Regional review of the data to eliminate any duplicate data or false data
 - Schedule follow up meeting with the EC to review findings (Latter part of 2nd quarter, late May or June)
 - Review findings with DSOC (June)
 - Release to FirstNet

- **CASM NextGen**
 - Larry Gowen, Find out if CASM can be populated with private infrastructure
 - Set up Tribal Regional Chair for representation, for access

- **Spring Workshops**
 - Work with the TC to set up
 - Coordinate with SWG meetings

Meeting adjourned 11:37 am.