



# Executive Committee Meeting 4/9/2014

The FloridaNet Executive committee met in Tallahassee on April 9, 2014. The following members and guests participated:

Online	Present
Colin Denny/Verizon	Julie Jones, Executive Director DHSMV
Jason Alison, CIO, Governor's Office	Stacy Arias, DMS
Bobby Brown/Seminole Tribe of Florida	Scott Agnew, AT&T
Chuck Hagan/ Dept. of Emergency Mgmt.	Mark Perez, FDLE
Jay Sexton/GTRI	Kevin Herndon, FL Fire Chiefs Assn.
	Greg Holcomb, Lake County Public Safety
	Chuck Hagan, DMS
FirstNet	Mike McHargue, DOH
Dave Buchannan	Diane Vaughn, DHSMV
Amanda Hilliard	Mike Gaudett, Harris Corporation
Ed Parkinson	James Teel, Harris Corporation
	Duane Carney, Harris Corporation
	Henry Erfurt, Harris Corporation
	Foster Harbin, Harris Corporation
	Marie Perez, FDLE
	John Ford/DMS
	Steve Williams, DHSMV/FHP
	Richard Mirgoin, Presidential Partners Cons.
	Chuck Lang, AT&T
	Vern Herr, FloridaNet
	Terry Rhodes, DHSMV
	Brett Boston, FloridaNet
	Larry Gowen, DHSMV

## The following topics were discussed

### 1. Listening Session summary

Over 32 sessions have been completed leading to improved stakeholder understanding of the initiative, strong support for project goals and a better grasp of user needs and perceptions.



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## **A recommendation was offered to add a Hospital and/or EMS representative to the group**

A motion to add additional representation from health sector passed by unanimous voice vote.

The team asked if it might be possible to identify different private health groups and designate a single POC that represents them well. Mike McHargue will investigate a single point of contact with the broadest reach and report back contact on:

- FL Hospital Association.
- FL Healthcare Association
- Dr. Joe Nelson State EMS director
- Pete Pathos? Titusville Surgeon (SparrowNet: trauma center/hospital package) for participation on a Technical Committee

## **2. Independent Legal Counsel**

The Committee discussed the need for independent counsel to support the FloridaNet effort. Many felt this was similar to the re-banding process where outside counsel was utilized to deal with specific FCC issues. The Committee felt specific legal expertise will be needed during the course of the project. A recommendation was offered to add independent legal counsel. The motion was passed by unanimous voice vote.

## **3. Major Project Initiative Updates**

### **a. Request For Information (RFI) Review Process**

After extensive review and discussion, the Committee felt that an RFI review process needed to be established and that a vendor visitation process should be adopted for FloridaNet specific demonstrations and presentations. The Committee felt continuing the public-private approach that FloridaNet has adopted was important. Ensuring the visitation/demonstration process remained transparent and understood by all parties was a priority for the Committee.

The Committee discussed any potential need to involve DMS expertise to review the process. Stacy Arias agreed that DMS would provide a quick review of the process.



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Item 9 on page 25 will be removed, as it referred to an action not relevant to the RFI process.

A motion was made to accept this process be adopted conditionally, subject to review by DMS, with final edits shared with the Executive Committee, and final vote provided via email, as spelled out in the bylaws. The motion carried on unanimous voice vote.

**b. Data Gathering Requirements of the Grant**

The Committee discussed the need to protect data collected from public and private sector.

Secure data portals are being developed to enable secure data sharing with FloridaNet from both public and private sector participants.

**c. Updates on Project Support and Project Infrastructure Efforts**

Brett Boston provided an update on [www.floridanet.gov](http://www.floridanet.gov) capabilities and introduced project new hire Amy Serles who will be curating the site.

**d. Technical Committee Update/Technical Planning**

Greg Holcomb overviewed the Technical Committee progress, expectation of the GIS survey tools, and updated the Committee on the recent work of the SCIP.

Jay Sexton from GTRI described the new technical headquarters FirstNet has established in Boulder, CO and the product and application testing underway.

**e. Production of FloridaNet Video**

Short educational materials will be produced at the Florida State University Film School describing FirstNet and key items users will need to understand about LTE/LMR

**f. Data Handling and Security**

As FloridaNet moves forward, and more data gets shared, it will be increasingly important to minimize the risk of FOIA requests unintentionally disclosing patterns that on their own would pose little problem, but in combination could



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be useful to adversaries. To minimize this risk, smaller groups will be working on aggregating regional information together in higher security settings.

#### **4. Project Budget**

Larry Gowen overviewed the project budget. Some categories are being revised to reflect the need for legal expenses and adjust other items that will not be needed, such as meeting planning services. Expect these to be complete by May and provided to the Committee.

#### **5. Wrap Up comments from First Net and Julie Jones**

Dave Buchanan of FirstNet thanked the team for the invitation to participate his first Executive Committee meeting. FirstNet is facing many of the same challenges as FloridaNet: defining coverage, potential users, legal issues, education and outreach, staffing, RFIs, etc. FirstNet is looking forward to state consultations getting underway and beginning a formal dialogue between FirstNet and FloridaNet.

Julie Jones stressed her commitment that while DHSMV is facilitating FloridaNet and the project is not linked to any specific agency. FloridaNet is not about a single Florida Point of Contact making decisions; it's about the Executive Committee driving a transparent, open process that's inclusive of statewide local and tribal perspectives. FloridaNet will continue to include all parties that wish to participate.

Some Committee members felt the project was doing a great job of engaging private partners early and effectively. The information sharing between public and private sectors will help build a great product...and help FirstNet eventually build what we have created together. The better a job FloridaNet, the better product we can help FirstNet deliver nationally. The Committee continues to support moving quickly with the coverage and design understandings. FloridaNet will be an early mover in providing FirstNet with the requested planning information.

While Julie Jones will be retiring in May, she has been approved to shadow this project by the Governor to continue to assure all partners are well served.

#### **Final Questions Comments from the Committee**

- Greg Holcomb stated the I-4 region reported very successful/informative Listening Sessions.



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- Colin Denney suggested coverage evaluation might take advantage of **Root Metrics**, a tool providing good 3<sup>rd</sup> party information, and JD Powers.
- Will this process evaluate in-building coverage? Yes.
- For the summer 2014 round of workshops, FloridaNet will survey on everything but existing infrastructure. The focus will be to explore data coverage and coverage priorities.
- The Committee said thanks for the great job on the website and advance materials.
- Are we still on a summer timeline for the next round of stakeholder engagement? Yes!
- Julie Jones asked if the Committee members see any gaps in planning efforts. No.
- Any gaps in membership? Public health and dispatch were mentioned.
- FloridaNet will continue to provide presentations to any and all groups requesting information.
- FloridaNet is focused on driving the best product for the all of Florida without being constrained by any preconceived notions of who represents public safety and first responders.
- FEMA boundaries are sometimes constraining. They impose some artificial limits on our ability to think regionally.
- The Florida Fire Chief's meeting doesn't have agenda space for a FloridaNet presentation at this year's meeting, but they are willing and able to stuff informative materials in participant packages. Kevin Herndon will coordinate getting this material shipped from FloridaNet team to the appropriate meeting staff. Also, FloridaNet is on stand-by to present at the conference in case there is a presenter cancellation at the meeting.

The meeting adjourned at 11:45.